



**CIVIC ADDRESS REQUEST**

**FORM F**

**Type of Request**

Reason: New Construction    Address Unknown    Change of Address  
Type: Residence    Commercial/Business    Cottage    Other (specify) \_\_\_\_\_

**Resident/Owner Information**

Property Owner: First \_\_\_\_\_ Last \_\_\_\_\_  
Current Mailing Address: \_\_\_\_\_  
Postal Code \_\_\_\_\_  
Phone No(s): (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_  
Email: \_\_\_\_\_ Fax No: \_\_\_\_\_

Other contacts associated to request:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone No: \_\_\_\_\_

**Required Property Information**

PID (Parcel Identifier Number): \_\_\_\_\_ First Nation    Mini Home Park  
Community Name: \_\_\_\_\_  
Road / Street Name: \_\_\_\_\_

Civic Numbers of Adjacent Neighbors: (Please state where possible)

Number and/or Name: \_\_\_\_\_ Same Side    Opposite:  
Approximate distance from neighbor's driveway: \_\_\_\_ Feet or \_\_\_\_ Meters  
Number and/or Name: \_\_\_\_\_ Same Side    Opposite:  
Approximate distance from neighbor's driveway: \_\_\_\_ Feet or \_\_\_\_ Meters  
Number and/or Name: \_\_\_\_\_ Same Side    Opposite:  
Approximate distance from neighbor's driveway: \_\_\_\_ Feet or \_\_\_\_ Meters

Driveway or Culvert in: NO    YES  
Shared Driveway: NO    YES    If yes, how many share: \_\_\_\_\_  
Corner Lot: NO    YES    If yes, name of roads: \_\_\_\_\_  
Subdivision: NO    YES    If yes, S/D name: \_\_\_\_\_  
Lot Number: \_\_\_\_\_

Is there an existing structure on lot? NO    YES    If no, start date: \_\_\_\_\_  
If yes, description: \_\_\_\_\_  
Is current structure visible from road: NO    YES  
If no, give approximate structure distance from road: \_\_\_\_ Feet / \_\_\_\_ Meters  
Is phone connected to current structure: NO    YES    If yes, phone #: \_\_\_\_\_

Was there a previous structure on lot? NO    YES    Unknown  
If yes, description: \_\_\_\_\_  
If yes, how long ago \_\_\_\_\_

Additional Comments/Information:

**Office Use Only:**

Date Submitted: \_\_\_\_\_ Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Planning Commission: \_\_\_\_\_ Municipality: \_\_\_\_\_