

UNOFFICIAL BRIEF REPORT
MEETING MINUTES OF THE SPECIAL COUNCIL MEETING OF THE
BEAUBASSIN-EST RURAL COMMUNITY
HELD AT THE MEETING ROOM AT 1709 ROUTE 133, GRAND-BARACHOIS
December 12th, 2018 at 6:30 pm

PRESENT: Mr. Ronnie Duguay, Mayor
Mrs. Susan Cormier, Deputy Mayor
Mr. André Bourque, Councillor
Mr. Michel E. Gaudet, Councillor
Mr. Omer Leger, Councillor
Mr. Terry Richard, Councillor
Mrs. Josée Vautour, Councillor
Mr. Yves M. Leger, CAO / Clerk
Mrs. Charline Landry, Service Manager
Mrs. Carole Friolet-Landry, Community Services Officer Communication

ABSENT: Mr. Gaétan LeBlanc, Councillor

1. Welcome and announcements by the Mayor

Mayor Ronnie Duguay welcomes people at Special Meeting of December 12th, 2018.

2. Call to order

The meeting was called to order at 6:40 pm by Mayor Ronnie Duguay.

3. Establishment of quorum by the Clerk

The CAO/Clerk notes that a quorum is reached for the meeting.

4. Declaration of conflict of interest

CAO/Clerk Yves M. Leger declares conflict of interest for item 6.a).

5. Adoption of the Agenda

I move that the agenda be adopted as circulated.

Moved by Councillor Josée Vautour
Seconded by Councillor André Bourque

Vote

Motion carried unanimously

6. By-Laws, Procedures, Guidelines and Administrative Tools

The CAO/Clerk leaves the room due to a conflict of interest.

a) Chief Administrative Officer/Clerk

The Service Manager presents the file to the Council.

WHEREAS according to the recommendation of Mrs. Carolyn Watson, Human Resources Management Consultation, the Council has hired Yves M. Leger as Chief Administrative Officer/Clerk;

WHEREAS section 71 (1) of the *Local Governance Act* requires each local government to appoint a Clerk;

AND WHEREAS under section 81 of the *Local Governance Act*, the Council has adopted By-Law A-10 – BY-LAW FOR THE CAO OF THE BEAUBASSIN-EST RURAL COMMUNITY;

BE IT RESOLVED that Council appoints Yves M. Leger under sections 71(1) and 71(2) of the *Local Governance Act* as CAO/Clerk of the Beaubassin-est Rural Community;

AND BE IT RESOLVED that Council allocates to the CAO/Clerk the next level of the salary scale in effect for this position as of January 1st, 2019.

Moved by Deputy Mayor Susan Cormier
Seconded by Councillor André Bourque

Vote

Motion carried unanimously

The CAO/Clerk returns to the room.

The Mayor congratulates Yves M. Leger on his permanent appointment to the position of CAO/Clerk.

b) By-Law concerning the remuneration of the CRBe Mayor and Councillors

The CAO/Clerk presents the information to Council.

I move that we proceed with the reading in its entirety of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

Moved by Councillor André Bourque
Seconded by Councillor Michel E. Gaudet

Vote

Motion carried unanimously

The CAO/Clerk proceeds with the reading in its entirety of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

I move that we adopt the reading in its entirety of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

Moved by Deputy Mayor Susan Cormier
Seconded by Councillor Omer Leger

Vote

Motion carried unanimously

I move that we proceed with the 3rd reading by title of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

Moved by Councillor Josée Vautour
Seconded by Councillor Terry Richard

Vote

Motion carried unanimously

The CAO/Clerk proceeds with the 3rd reading by title of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

I move that we adopt the 3rd reading by title of the By-Law for the remuneration of the Mayor and Councillors of the Beaubassin-est Rural Community.

Moved by Councillor Omer Leger
Seconded by Councillor Michel E. Gaudet

Vote

Motion carried unanimously

c) Adoption of Policy

The CAO/Clerk explains the file to the Council.

BE IT RESOLVED that Council adopts Policy P01 - EXPENSES OF THE MEMBERS OF COUNCIL OF THE BEAUBASSIN-EST RURAL COMMUNITY.

Moved by Councillor André Bourque
Seconded by Councillor Michel E. Gaudet

Vote

Motion carried unanimously

WHEREAS Council has adopted policy P09 - MANUAL OF EMPLOYEES OF THE BEAUBASSIN-EST RURAL COMMUNITY.

BE IT RESOLVED that Council repeals Policy #07-02 - Resolving Complaints and Internal Disputes.

Moved by Councillor Josée Vautour
Seconded by Deputy Mayor Susan Cormier

Vote

Motion carried unanimously

d) Reserve Fund (Operating and Capital)

The CAO/Clerk and the Service Manager present the file to the Council.

BE IT RESOLVED THAT \$ 40,000 be transferred to the Capital Reserve Fund. These funds will come from the General Operating Fund.

Moved by Deputy Mayor Susan Cormier
Seconded by Councillor Michel E. Gaudet

Vote

Motion carried unanimously

e) Budget 2019

The CAO/Clerk and the Service Manager present the file to the Council.

BE IT RESOLVED THAT the Council of the Beaubassin-est Rural Community has decided that the sum of \$2,499,674.37 is the total operating budget of the Rural Community and that the sum of \$2,276,465.88 is the total mandate of the Rural Community for the year 2019 and that the tax rates are as follows:

	Collective	Selective	Total
00 Grand-Barachois:	0.3307	0.0201	0.3508
01 Boudreau-Ouest:	0.3307	0.0179	0.3486
02 St-André-LeBlanc Office:	0.3307	0.0048	0.3355
03 Haute-Aboujagane:	0.3307	0.0923	0.4230
04 Shemogue:	0.3307	0.0008	0.3315
05 Trois-Ruisseaux Petit-Cap:	0.3307	0.0322	0.3629
06 Brulé and Ohio Rd:	0.3307	0.0179	0.3486
07 Cormier-Village:	0.3307	0.0017	0.3324

The Council orders and directs that the mandate be taken by the Minister of the Environment and Local Government on the assessment of real estate properties that are taxable under the Assessment Act and are in the territory of the Beaubassin-est Rural Community.

Moved by Deputy Mayor Susan Cormier
Seconded by Councillor Omer Leger

Vote

Motion carried unanimously

f) Compliance Notice – CSRSE

The CAO/Clerk submits the file to the Council.

WHEREAS the owner of the property located along Route 133, Grand-Barachois in the Beaubassin-est Rural Community, NB (PID 01109438), allows the construction of a building, structure and traveling restaurant without a construction and development permit is issued;

AND WHEREAS the Southeast Regional Service Commission made this finding and issued an order to comply, without success;

BE IT RESOLVED that pursuant to section 135 of the *Community Planning Act*, the administration apply to the Court of Queen's Bench to:

- 1) **compel the owner or occupant of the property along Route 133, Grand-Barachois in the Beaubassin-est Rural Community, NB (PID 01109438), to comply with the Rural Plan (09-1) and Building By-Law (09-2); and**
- 2) **obtain any of the orders referred to in subsection 135(2) to ensure compliance with the zoning By-Law.**

BE IT FURTHER RESOLVED that the motion be brought on behalf of the Beaubassin-est Rural Community.

Moved by Councillor Josée Vautour
Seconded by Councillor Omer Leger

Vote

Motion carried unanimously

WHEREAS the property owner located along Route 133/Euclide Leger Street, Boudreau-Ouest in the Beaubassin-est Rural Community, NB (PID 00861443), allows the construction of a building without a building and development permit is issued;

AND WHEREAS the Southeast Regional Service Commission made this finding and issued an order to comply, without success;

BE IT RESOLVED that pursuant to section 135 of the *Community Planning Act*, the administration apply to the Court of Queen's Bench to:

- 1) **compel the owner or occupant of the property along Route 133/Euclide Leger Street, Boudreau-Ouest in the Beaubassin-est Rural Community, NB (PID 00861443), to comply with the Rural Plan (09- 1) and the Building By-Law (09-2); and**
- 2) **obtain any of the orders referred to in subsection 135(2) to ensure compliance with the zoning By-Law.**

BE IT FURTHER RESOLVED that the motion be brought on behalf of the Beaubassin-est Rural Community.

Moved by Deputy Mayor Susan Cormier
Seconded by Councillor Omer Leger

Vote

Motion carried unanimously

g) Office hours (Holidays)

The CAO/Clerk submits the file to the Council.

BE IT RESOLVED THAT Council authorizes the administration to close the office on December 24th, 27th, 28th and 31st, 2018.

Moved by Councillor Omer Leger
Seconded by Councillor Michel E. Gaudet

Vote

Motion carried unanimously

7. Adjournment

The items on the agenda have been completed.

The Mayor wishes happy holidays to Council members, staff and citizens of the Beaubassin-est Rural Community.

The meeting was adjourned at 7:25 pm

Adopted on January 22nd, 2019

Mayor

Assistant Clerk