

(POLICY)
Policy for Registrations Subsidies
P07

**POLICY REGARDING GRANTS FOR REGISTRATION
COUNCIL OF BEAUBASSIN-EST**

Purpose of the policy:

The Council of the Beaubassin-est Rural Community (CRBe) recognizes that the practice of sports, recreational, educational, artistic and cultural activities promotes the well-being and quality of life of its residents, and wishes to support families who register their children in various activity programs. In order to allow more young people to participate, the Council is committed to providing a financial incentive program to cover a portion of the registration fees for its young residents. This policy establishes general guidelines for managing the Sport, Recreation, Education, Arts and Culture Registration Grant Program.

The Policy (P07) came into force on the day of its adoption.

In this policy, the masculine gender is used indiscriminately and for the purpose of lightening the text.

For purposes of interpretation of this policy, every word in the singular includes the plural and vice versa; the masculine gender includes the feminine and the feminine, the masculine.

ADOPTED May 21st, 2019

Mayor

Chief Administrative Officer/Clerk

Definition

In this policy:

"council or council members" means the mayor and/or councilors of the Beaubassin-est Rural Community;

"management" means a member of the personnel who is considered to be a director of Beaubassin-est;

"sporting activity" means an activity related to the field of sport, such as hockey or baseball;

"recreational activity" means an activity related to the recreational field, such as Scouts;

"educational activity" means an activity related to the field of education for the purpose of increasing learning capacity, such as technology or cooking classes;

"artistic and cultural activity" means an activity related to the field of arts, music and heritage, such as music or painting classes.

Application fields

This policy applies to the Beaubassin-est Rural Community staff in the execution of the Activity Registration Support Program.

1. The purposes of this are:

- a) Define the structure of the Subsidy Program for Sports, Recreation, Educational, Artistic and Cultural Activities;
- b) Define certain procedures to be followed in the administration of the program;
- c) Specify the procedure for participating in the program (Form in ANNEX 1).

2. Generally, and without limiting the responsibility of employees to comply with the present, the Chief Administrative Officer is responsible for the application of this and, with the exception of the ultimate responsibility, may delegate any of his duties to hereby.

Subsidy program for sports, recreational, educational, artistic and cultural activities

1. The council will include in the general budget an annual amount for grants for registration to sports, recreational, educational, artistic and cultural activities;
2. The CRBe will grant up to a maximum of \$ 50 per eligible resident of the rural community who is enrolled in an eligible program, until funds are exhausted for the current year;
3. If the registration fee for a program of activities is less than \$ 50, you can include registration for more than one activity program on the registration form, to receive the full grant;
4. This program is for young people aged 0 to 18, permanent citizens of Beaubassin-est and has been for the last 12 months;
5. Interested parties will be asked to submit the completed form in Annex 1 together with proof of payment of registration fees;
6. The eligible resident may only submit one application per year;
7. Only completed applications for programs in the current year will be evaluated;
8. Correspondence will be sent to each applicant regarding the submitted application;
9. The deadline for submitting an application for the current year is November 30th of each year.

"ANNEX 1"



GRANT APPLICATION FORM FOR REGISTRATION

GENERAL INFORMATION ABOUT YOUTH

First and last name: _____

Date of birth (dd/mm/yy): _____

Full address: _____

Name of parents, guardians: _____

Telephone: _____ Cell phone: _____

Email: _____

INFORMATION ON ACTIVITY PROGRAM # 1

Name of the association: _____

Start and end dates of the activity: _____

Amount paid: _____ (submit receipt/proof of payment)

Contact person: _____

Telephone: _____ Cell phone: _____

Email: _____

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INFORMATION ON ACTIVITY PROGRAM # 2

Name of the association: _____

Start and end dates of the activity: _____

Amount paid: _____ (submit receipt/proof of payment)

Contact person: _____

Telephone: _____ Cell phone: _____

Email: _____

I, the undersigned, declare that my child is enrolled in the above activity program(s).

Signature (father, mother or guardian): _____

Date: _____

Submit the completed form and proof of payment to:

**Office of the Town Hall
1709 Route 133, PO Box 2 002
Grand Barachois, NB E4P 8V1
Phone: (506) 532-0730 • Fax: (506) 532-0735
Email: info@beaubassinest.ca**

INFORMATION: www.beaubassinest.ca

 **www.facebook.com/beaubassinest**

For staff use:

Request received by: _____ *Date:* _____

Eligible application: Yes ___ *No* ___ *Grant in the amount of:* _____

Date: _____ *By:* _____ *Check:* _____