

(POLICY)
REGIONAL TOWN OF CAP-ACADIE
SCHOLARSHIPS
P07 (2023)

**(POLICY)
REGIONAL TOWN OF CAP-ACADIE SCHOLARSHIPS
P07 (2023)**

Definitions

In this policy:

« council » means the council of the Regional Town of Cap-Acadie;

« post-secondary institution » means a university, college or school offering undergraduate post-secondary programs that are recognized by the government;

« municipality » means the Regional Town of Cap-Acadie.

Procedures

Policy objective:

The Regional Town of Cap-Acadie recognizes the importance that a post-secondary education can bring to its graduates as well as the contribution that these people make to our society. The establishment of scholarships for students will attempt to alleviate the financial burden that the continuing education can create for all graduates of the Regional Town of Cap-Acadie.

Louis-J.-Robichaud Foundation Scholarship

1. The municipality awards an annual scholarship of \$1,000 to a graduate of the Louis-J.- Robichaud High School through the Louis-J.-Robichaud Foundation, <https://www.fondationljr.ca/>. Here are the criteria:
 - 1.1. The Louis-J.-Robichaud Foundation offers scholarships to graduates of the Louis-J.-Robichaud High School who are enrolled in full-time post-secondary studies in September following graduation from high school.
 - 1.2. Scholarships will be awarded to recipients in the 2nd semester of their program of study following the submission of a proof of full-time enrolment in the program.
 - 1.3. Applications must be submitted no later than May 1st. The forms are available at the school's Guidance Centre and online at the beginning of the year.
 - 1.4. The Louis-J.-Robichaud Foundation reserves the right to publish in newspapers the photo of the recipients of the Louis-J.-Robichaud Foundation scholarships. A photo will be required from the recipients.

Entrance Scholarship

1. The council undertakes to add a fund to its budget which will include a scholarship worth \$1,000 for graduates from the Regional Town of Cap-Acadie who are attending a high school other than Louis-J.-Robichaud school.

-
2. During the month of February each year, other high schools will be notified of our intention to award this scholarship. We will promote the program on our website and communications networks.
 3. Anyone who meets the criteria below may apply for an entrance scholarship by completing the necessary form (Appendix "A") and submitting it duly completed to the municipality no later than May 1st of each year. Applicants will be required to:
 - 3.1. Be permanent residents of the Regional Town of Cap-Acadie who are students at a secondary school other than Louis-J.- Robichaud high school;
 - 3.2. Have obtained a high school diploma or be on the list of graduates for the current year;
 - 3.3. Pursue training in the 1st year of a 1st cycle program at a post-secondary institution during the year in which the application is made. The applicant must not have previously pursued post-secondary education;
 - 3.4. Be 25 years of age or younger at the time of application.
 4. Following May 1st, a draw will be made during the next regular meeting of the council, among all the candidates who meet the established criteria, to determine the recipient of the scholarship.
 5. The recipient will receive the scholarship in January of the following year upon receipt of a document from the post-secondary institution attesting that the recipient is enrolled in a program of study that meets the established criteria and that he is readmitted for the 2nd term of the academic year. If the training is completed before January of the following year, a document attesting that the recipient has met the requirements of the training program will be required before receiving the scholarship.
 6. The Deputy Chief Administrative Officer is responsible for ensuring the application of the present policy.

Post-Secondary Scholarship

1. The council undertakes to add a fund to its budget which will include a scholarship worth \$1,000 for all students from the Regional Town of Cap-Acadie who are not graduating from high school in the year of applying for the scholarship and who are pursuing post-secondary studies.
2. During the month of February, we will be promoting the program on our website and communications networks.
3. Anyone who meets the criteria below may apply for a post-secondary scholarship by completing the necessary form (Appendix "B") and submitting it duly completed to the municipality no later than May 1st of each year. Applicants will be required to:
 - 3.1. Be permanent residents of the Regional Town of Cap-Acadie;
 - 3.2. Have obtained a high school diploma;
 - 3.3. Pursue training at a post-secondary institution during the year in which the application is made.
4. Following May 1st, a draw will be made during the next regular meeting of the council, among all the candidates who meet the established criteria, to determine the recipient of the scholarship.
5. The recipient will receive the scholarship in November of the current year upon receipt of a document from the post-secondary institution attesting that the recipient is pursuing a program of study that meets the established criteria.
6. The Deputy Chief Administrative Officer is responsible for ensuring the application of the present policy.

Repeal

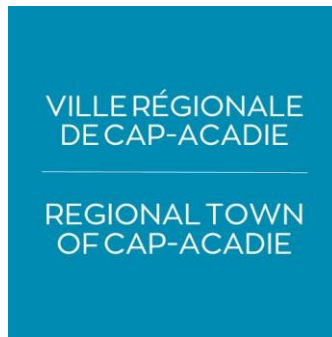
Beaubassin-est Rural Community Scholarship Policy P08 (2022) (adopted March 21st, 2022) and Village of Cap-Pelé Policy NO. P-016 – Policy on Post-Secondary Scholarships (adopted June 1st, 2020), are hereby repealed and replaced by Policy P07 – Policy for the Regional Town of Cap-Acadie Scholarships. This policy came into effect on the day it is adopted.

ADOPTED in Council on November 14, 2023, by resolution 23-14-03.

Serge Leger, Mayor

Carole Friolet -Landry, Clerk

APPENDIX "A"



**APPLICATION FORM FOR THE ENTRANCE SCHOLARSHIP
OF THE REGIONAL TOWN OF CAP-ACADIE**

Graduates of Louis-J.-Robichaud High School are not eligible for this scholarship and must submit an application via the Louis-J.-Robichaud Foundation

Name: _____

Date of birth: _____

Address: _____

(Proof of residence)

Phone Number: _____

Email Address: _____

High School: _____

Year of the High School Diploma: _____

University or College that you plan to attend: _____

Program of studies: _____

I allow the administration of the Regional Town of Cap-Acadie to use my name and picture for advertising purposes YES ___ NO ___

Deadline to submit the application: May 1st at 4 pm

Send the application to:

Regional Town of Cap-Acadie

Attn: Jocelyne Martin, Deputy CAO/Assistant Clerk

2647 Acadie Road, Cap-Pelé, NB E4N 1C2

Telephone: (506) 577-2030

Email: jocelyne.martin@capacadie.ca

Website: <https://capacadie.ca/fr/>

Facebook: <https://www.facebook.com/capacadie>

APPENDIX “B”



**APPLICATION FORM FOR THE POST-SECONDARY SCHOLARSHIP
OF THE REGIONAL TOWN OF CAP-ACADIE**

Name: _____

Date of birth: _____

Address: _____

(Proof of residence)

Phone Number: _____

Email Address: _____

High School: _____

Year of the High School Diploma: _____

University or College: _____

Program of studies: _____

I allow the administration of the Regional Town of Cap-Acadie to use my name and picture for advertising purposes YES ___NO ___

Deadline to submit the application: May 1st at 4 pm

Send the application to:

Regional Town of Cap-Acadie

Attn: Jocelyne Martin, Deputy CAO/Assistant Clerk

2647 Acadie Road

Cap-Pelé, NB E4N 1C2

Telephone: (506) 577-2030

Email: jocelyne.martin@capacadie.ca

Website: <https://capacadie.ca/fr/>

Facebook: <https://www.facebook.com/capacadie>